

From: Licensing South [REDACTED]
Sent: 23 May 2025 11:14
To: licensing (CCity) [REDACTED]
Cc: cofein [REDACTED]
Subject: RE: (290075) Application received under the Licensing Act 2003 for a new Premises Licence – Cofein

Good morning CCC licensing,

Please see the below agreement from the applicant to the below 12 conditions and a reduced time in supply of alcohol to 22:30hrs.

1. A written or electronic log will be kept of all refusals including refusals to sell alcohol. The Premises Licence holder shall ensure that refusals log is checked on a regular basis. The log will be kept and maintained at the premises and will be available at all times whilst the premises are open for inspection upon reasonable request by Cambridgeshire Police and any responsible authority.
2. No customers carrying opened bottles of alcoholic drink upon entry shall be admitted to premises at any time they are open to the public.
3. High-Definition digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to cover all public areas with sufficient numbers of cameras agreed with Cambridgeshire Police.. The system will be switched on and live 24 hours a day, every day. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at entrance point will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31 days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.

4. The premises shall devise and implement a dispersal policy to ensure patrons do not congregate outside the premises, and they disperse from the premises in an orderly and quiet manner so not as to disturb residents within the vicinity.
5. The Licensee shall take all practicable steps to ensure that any drinking vessels used are not taken from the premises.
6. No alcohol will be available for self-selection.
7. There shall be no sale of beer, lager or cider with an ABV content of 5.5% or above, except for specialist branded premium priced products.
8. All staff to receive training and refresher training every 6 months on their responsibilities under the Licensing Act 2003, including responsible alcohol sales. The training is to be documented and made available to an authorised officer of a responsible authority upon request.
9. It is considered that for the nature of the operation door supervisors will not be required at all times, however, there may be certain occasions in a year where it is considered necessary a SIA registered door supervisor will be employed by the licence holder based on a risk assessment and having regard to advice from the police.
10. All customer facing staff will be given relevant training on welfare and vulnerability, including 'Ask for Angela' safety initiative
11. Staff will take reasonable steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.
12. The person nominated as the DPS will join the Cambac/Pub watch scheme. This includes support of its agreed banning policy and attending meetings; personally, or by sending an authorised representative of the venue. The condition is only binding whilst the Cambac/Pub watch scheme is in existence.

Please ensure these amendments are made to the premises licence if/when granted.

Kind regards,

Clare

PC 446 Metcalfe (She/Her)